

Stanberry R-II
Junior-Senior High School

Home of the Bulldogs

2024-2025
Student Handbook

Stanberry R-II Schools
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Stanberry R-II School

Home of the Bulldogs

To the Student,

Welcome to a new school year! At Stanberry Junior/Senior high. we are again looking forward to another successful year. We have a wonderful school district, and we are all proud of the honors the student body, faculty and community have achieved. The student handbook, while not totally inclusive, is designed to keep you informed of the basic rules and school formats. We have a great academic program, along with a variety of extra-curricular activities. I encourage everyone to take advantage of what our school offers. Have a great year!!!!

Note: Board Policies/Regulations can be found at <http://moconed.com/district/StanberryRII/district.php>. Copies of these documents are also available to the public during normal business hours in any of the District's administrative offices.

Lisa Craig, 7–12 Principal

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Attendance

Regular attendance is extremely important. Every student is expected to attend each day of school except when illness or some other condition beyond his/her control prevents attendance. Upon returning to school after a period of being absent, students are expected to report to the office as soon as they enter the building. A note or phone call from parents is required. Students are expected to complete missed work. Students who are habitually absent, without valid reason, may be suspended from school. Students absent from school without the knowledge or consent of parents or guardians, or students leaving school during any session without the consent of the principal, shall be considered truant.

- A. Any student who comes to class within ten minutes of the starting bell will be considered tardy for that hour. Anytime thereafter, the student will be considered absent from the class.
- B. Student absences shall be limited to five (5) excused days per semester for such incidents as sickness of the student or sickness or death of a member of the student's family, and medical appointments. The unused portion will not be carried into the second semester. Special health issues will be considered with a doctor's note. The Juvenile Office may be contacted in truancy situations.
- C. Makeup work for credit will be allowed for any absence which falls within the above guidelines, but makeup credit will not be allowed for absences beyond the 5-day limit unless stated on an IEP.
- D. Written or oral communication (a phone call between 8:00 am and 9:00 am is recommended) from parents or guardians will be required for all absences.
- E. When it is felt a student may have a valid reason for missing more than the allowable number of days, the administration may grant excused absences in circumstances which are not otherwise covered in this policy.
- F. Students with perfect attendance shall become eligible for special recognition.

Tardies

A student arriving late to class disrupts the educational process. Any student who comes to class within ten minutes of the starting bell for any class period will be considered tardy for that hour. Tardies will be cumulative each quarter with tardies resetting at the end of each. These tardies include Pride Time (8:15 am).

1st - 2nd - Warning

3rd - 1 day lunch detention

4th - 3 days lunch detention

5th-8th - 5 days lunch detention

9th + - referral to high school office. Discipline could include, but not limited to, before/after school 30 minute detention, ½ day ISS, full day ISS. Student behavior records will be considered.

If a student is late or a no show to reporting to the lunch room detention table, an additional day will be added for each infraction. Students are responsible for checking the daily announcements and reporting. You will sit facing the wall when possible.

Requests for Excused Absences During the Day

When it becomes necessary for a student to be excused from school during the day, the parent of the student must make the request in writing, by phone, email, or in person to the office. A student leaving the building without permission from the office automatically becomes a truant.

ISS/OSS

Any student serving an ISS will be allowed to make up missed school work while serving the ISS.

Any student serving an OSS will not be allowed to make up missed school work while serving the OSS unless otherwise decided by administration. Forms at end of handbook.

Illness at School

Students who become ill during the day should report to the nurse for evaluation. Students who are ill will not be sent home without approval from the nurse and/or office. Those deemed ill are to report to the office where efforts will be made to contact the parents.

General Information, Rules and Regulations

1. All students 7-12 will be required to sign and return the Good Citizenship form at the start of each school year. Failure to do so may prevent students from participating in activities.
2. Common courtesy and respect for the rights of others should be the hallmark of a Stanberry student.
3. Students may use the school building and facilities only under the direct supervision of the school staff. A faculty member must be physically present and supervising all activities held in the school building. This includes the weight-room, gymnasium and multi.
4. Vandalism and destruction of school property will not be tolerated. This school and facility belong to all of us. Let's keep it a nice place to learn. This would include picking up your trash and keeping your belongings in order.
5. Disrespect to faculty and staff, as well as the use of foul language, is unacceptable. Running, pushing, shouting, and hitting is immature and has no place in school.
6. Students not to be in the school before 7:45 a.m. unless they are involved in a student activity. Students are not to remain in the building after dismissal unless under the supervision of a teacher.
7. Hazing of any form is prohibited at all times.
8. Inappropriate dress is not allowed. An example might be a spaghetti strap tank top, excessively cut off t-shirts, an offensive tee shirt or one that advertises something inappropriate. No hats, including stocking hats, are to be worn in the building during the school day. Inappropriateness will be determined by the faculty and administration.
9. No food should be brought into any classroom or library - only lidded drinks upon teacher approval. Highly caffeinated beverages and pre-workout supplements are not allowed at school. Example- Monster Drinks, Red Bull, etc. If brought on school grounds, they may be thrown away.
10. The school provides students with a locker in the hallway and in the athletic locker rooms. The school is not responsible for student possessions left in unlocked lockers, and students are encouraged to purchase lock(s). Only school purchased locks are permitted for use and can be purchased in the office. You will take the lock(s) with you when you graduate.
11. Field Trips/Contests/Organizational meetings, etc.: Students with an F are not permitted to attend events. These events are privileges and students must earn the opportunity to attend. Poor attendance is a factor as well.
12. Prom:
 - a. All bills and stand payments must be paid to attend prom.
 - b. Any junior with an F on the Thursday at *noon* before prom setup will not participate in prom setup on Friday. He/she will be expected to be at school, working to improve his/her grade regardless if the grade is passing at the end of the day on Thursday. If you opt out of Prom, you will not participate in setup.
 - c. Anyone who is age 21 and over or is a junior high student is not permitted to attend prom.
13. Senior trip:
 - a. All bills and stand payments must be paid to attend senior trip.
 - b. Any student who does not meet graduation credit requirements will not be allowed to participate in senior trip. He/she will attend school during this time to complete any missed work.
 - c. Senior contract rules also apply.
14. Graduation:
 - a. Early graduation (December) students are not allowed to participate in prom, senior trip or graduation.
 - b. All bills, projects and grades must be cleared and paid upon last day & senior release forms must be filled out and turned in or they will not receive a diploma on Graduation day.
15. School Closing - A textcaster will be sent out should school be closed.

Lunch (BP 5550)

Due to the large number of charges not being paid, students will only be permitted to charge up to ten meals. Once this limit is met, students will no longer be able to charge meals and will have to bring their own lunch or eat an alternative meal provided by the school. We ask that lunch charges be paid promptly. If a student's lunch account has a negative balance, they will not be allowed to charge ala carte items.

Medical Marijuana (BP 2871)

Marijuana, in any form, including medical marijuana, is not permitted on any school grounds or school functions. Student possession, use, distribution, sale or being under the influence of marijuana inconsistent with this policy may be considered a violation of Board policy concerning drug and alcohol involvement by students or other Board policy and may subject the student to disciplinary consequences, including suspension and/or expulsion. In those cases where a qualified student must receive the drug at school, certain procedures must be followed. See BP 2871.

Health Instruction

The Stanberry R-II School District engages in health education which is a state requirement and does contain human sexuality. The Stanberry School District presents a conservative, well rounded approach, which is medically and factually accurate. Parents/guardians can be advised of the content of this program or have the right to remove their student from any part of the District's human sexuality instruction.

Internet Policy (BP 6320)

The Stanberry School has a board approved Computer and Internet Acceptable Use Agreement in place. Due to the large expansion of computers and accessibility in the building, students and their parents will be required to have a signed use agreement on file before access is given to the Internet (this is done during online enrollment).

Textbooks (BP 6231)

Textbooks will be issued to students at the beginning of each term and are expected to be returned in good condition at the end of the year. Fines will be levied for missing textbooks or excessive damage. Grade reports, transcripts and diplomas may be held until all fines are paid.

Honor Roll

A student honor roll for students' grades 7 through 12 will be published quarterly to recognize superior scholastic achievement. Students will receive certificates at that time for 4 quarter (a full year) honor roll accomplishments during the previous year. Certificates for either High or Regular Honor Roll all 16 quarters of High School will also be available after senior grades are calculated. High Honor Roll is a grade card with all A's. Regular Honor Roll is a grade card with all A's or B's.

Bullying (BP 2655)

The District is committed to maintaining a positive learning and working environment, free of any form of bullying or intimidation by students toward District personnel or students on school grounds, or school time, at a school sponsored activity or in a school related context. Bullying is the intentional action by an individual or group of individuals to inflict physical, emotional or mental suffering on another individual or group of individuals.

Bullying occurs when:

- harassment is repetitive or is substantially likely to be repeated
- causes a reasonable student to fear for his or her physical safety
- behavior substantially interferes with the educational performance

Students who are found to have violated this policy will be subject to those consequences detailed in the district's

discipline policy. (policy 2655 in appendices)

Cheating

Any student(s) involved in a cheating incident will receive a zero on the cheated assignment and parents will be notified by the teacher. A detention or ISS may be assigned for the infraction and for any additional incidences. Incidences where AI is used without permission will be dealt with according to the IUP.

AI User Policy

Our school recognizes the importance of Artificial Intelligence (AI) in modern education and aims to integrate it responsibly and ethically into our curriculum.

Goals:

1. **Education:** To teach students about AI, its applications, and its ethical implications.
2. **Skill Development:** To equip students with basic AI literacy and skills for future careers.
3. **Ethics:** To promote responsible AI use and awareness of ethical considerations.

Each assignment is an A, B, or C assignment:

A (AI can assist but not do + citation)

B (brain only)

C (collaboration with peers or AI + citation)

Citation Example - "Describe the symbolism of the green light in the book *The Great Gatsby* by F. Scott Fitzgerald" prompt. ChatGPT 3.5, 13 Feb version, OpenAI, 8 Mar. 2023, chat.openai.com/chat.

Violation of using AI in an inappropriate, unapproved manner will result in a zero on the assignment.

Cell Phones

Stanberry 7-12 has become a "No Cell Phone" school effective August, 2020. Cell phones are no longer allowed during the school day. Students will leave their phone with their seminar teacher at the beginning of seminar each day and will retrieve them upon the 3:15 dismissal bell. The purpose of this change is to remove distractions so students can focus on acquiring foundational learning skills they need, including reading, writing and math and to develop strong critical thinking skills.

In-School Community Service: (Per BOE June, 2023)

- **First Offense:** - Five hours in-school community service to be served within 7 school days of violation between the hours of 7:00 am - 8:00 am OR 3:30 pm - 4:30 pm. Should a student set up a time and fail to show, then this option will become immediately terminated and the student will receive two days of OSS, in which missed work is not allowed to be made up.
- **Second Offense:** - Eight hours in-school community service to be served within 10 school days of violation between the hours of 7:00 am - 8:00 am OR 3:30 pm - 4:30 pm. Should a student set up a time and fail to show, then this option will become immediately terminated and the student will receive two days of OSS, in which missed work is not allowed to be made up.
- **Additional Offenses:** Will result in further consequences deemed by the school administration

In-school community service includes, but is not limited to, cleaning restrooms, wiping walls, trash disposal, mopping, and other duties as assigned.

Should smart watches become a distraction to learning; the administration reserves the right to add them to the No

Cell Phone policy at any time.

Extra-Curricular Activities

Eligibility to participate in school athletics and activities is a privilege - not an inherent right - granted if you meet the eligibility standards as set forth by the Missouri High School Activities Association. According to the MSHSAA eligibility standards, students must be good citizens in their school and community. More specifically, any student who represents his/her school in interscholastic activities must be a creditable citizen and be judged so by the proper school authority certifying the list of students for competition. A student whose character of conduct is such as to reflect discredit upon himself/herself or school is not considered a credible citizen.

In addition, all after school interscholastic activities are governed by our local eligibility policy. An F on a quarter grade card (grades 7-12) makes a student ineligible for one full quarter. If a student receives a 4th quarter F, he/she will be deemed ineligible effective the date grades are due until the completion of the next year's first quarter. No student will compete or participate in an interscholastic activity with an F.

The use of alcohol and drugs is unhealthy and against the law. A confirmation of a student's drinking or drug usage will result in the following consequences (athletes may practice):

- 1st confirmed offense: From the date of the confirmation, four weeks removal from participation in interscholastic/extracurricular events.
- 2nd confirmed offense: From the date of the confirmation, nine weeks removal from participation in interscholastic/extracurricular events. The students must complete a minimum of 2 hours of outside counseling with documentation before returning.
- 3rd confirmed offense: Removal from all interscholastic/extracurricular events for the remainder of the year. The students must complete a minimum of 4 hours of outside counseling with documentation before returning the next school year, prior to the start of practice in August or the first day of school.

This policy is effective from the first day of fall practice to the last day of all interscholastic/extracurricular events of the school year. Administration/coaches/sponsors reserve the right to impose a stricter punishment which may include removal from the team for the remainder of the season. Suspected incidents must be reported to the proper administrative officials within one week of the alleged infraction.

MSHSAA: Any incidents involving law enforcement must be reported within 24 hours of the incident and will adhere to MSHSAA guidelines for eligibility.

Students are to be at school the second half a day to participate in interscholastic/extracurricular events or practices that evening. Exceptions could be determined by administration in situations with extenuating circumstances.

We have many extra-curricular activities at Stanberry both athletic and non-athletic. Each sport or activity has a set of participation rules to be given out by the individual coaches or sponsors.

Missouri State High School Activities Association (MSHSAA) policy 2.2.3 e. states:

If a student misses class(es) without being excused by the principal, the student shall not be considered eligible on that date. Further, the student cannot be certified eligible to participate on any subsequent date until the student attends a full day of classes.

Buses

See the form that is used by Jarnik for any bus referrals and guidance at the end of this handbook.

Student use of cars

Students who drive cars to school are to use the north parking lot on school property and exit using 7th street.

School transportation will be used to all interscholastic events and trips. Students may ride home with their parent or guardian if they sign them out at the game using the form provided by the coaches. If a student is to ride home with someone other than a parent/guardian, a note or phone call is to be made *through the office* prior to the event. Students, however, are not allowed to leave with anyone under 21 years of age.

Sexual Abuse Awareness Training (BP 2742)

Beginning in the 2020-21 school year and annually thereafter, The District will provide trauma-informed, developmentally appropriate sexual abuse training to students in grades 6-12.

Students With Communicable Diseases (BP 2860)

A student shall not attend classes or other school-sponsored activities, if the student (1) has, or has been exposed to, an acute or chronic contagious or infectious disease, and (2) is liable to transmit contagious or infectious disease, unless the BOE or designee has determined, that the student no longer has the disease, is not in the contagious or infectious stage of an acute disease or has a chronic infectious disease that poses little risk of transmission.

Epilepsy and seizure disorders

In the event of a student seizure, student safety is first priority. After the student is safe, the student Emergency Action Plan from the student's provider will be followed for care and a parent will be notified. 911 will be notified if needed.

Drug Free Schools (BP 2641)

This is a tobacco free school. Students are not allowed to smoke, chew or possess tobacco products on school property. This includes vaping and e-cigarettes. In addition, the use of alcohol, drugs, or the possession of these items at school is not allowed. Any of these infractions will result in disciplinary action.

Sexual Harassment Policy

A comprehensive sexual harassment policy can be found in school board policy. Sexual harassment can take many forms and is unacceptable. All cases should be reported either to staff, counselors, or the building principals for disposition. A grievance process is in place.

Access to Students Records (BP 2400)

Parents/guardians or eligible students are entitled to inspect and review the student's educational records, to request changes, to consent to disclosures of personally identifiable information contained in the student's educational records, and to obtain a copy of this policy and guidelines as found in Board Policy.

Scheduling for Classes

Pre-registration will be held in the spring. Students and parents are encouraged to discuss all the information and plan accordingly to fulfill the best needs of the student.

Students will register early in August and sign up for lockers, receive all paperwork to be filled out and complete changes at that time. No classes will be changed after school starts, except for administrative reasons such as overloaded sections.

Bell Schedule

8:00 Warning Bell

8:10 Warning Bell

Pride Time 8:15-8:43

1st hour: 8:46-9:35

2nd hour: 9:38-10:27

3rd hour: 10:30-11:19

4th hour: 11:22-12:11

Lunch Shift: 12:14-12:39

5th hour: 12:42-1:31

6th hour: 1:34-2:23

7th hour: 2:26-3:15

Grades

Weighted Grades/Graduation Requirements

The Stanberry R-II School Board has approved the weighted grade scale found in the appendix. Students can max out at 28 credits for Valedictorian and Salutatorian calculations. All outside credits will be reviewed for their validity or need in conjunction with school policy. In accordance with state law, students must pass the state and national constitution requirement as well as Civics, and CPR education.

Grade Cards

Grade Cards are given at the end of each quarter if all bills are paid. First and third quarter grades are given to parents at parent/teacher conferences. Second quarter grades are given to students. Fourth Quarter grades may be mailed, depending on the end of year schedule.

*Due to state assessment program, Algebra I is required for all high school students; therefore, no weight will be assigned to this class.

Course Weight	Language Arts	Math	Science	Social Studies	Business	Band/Choir
1.1				Am. History II Western Civ. II	Accounting I	Band IV Choir IV
1.2	Language Arts III	Algebra II Geometry	Chemistry I Biology II (or A&P)		Accounting II	
1.3	Language Arts IV	Math Analysis Trigonometry Calculus	Chemistry II Physics (or Adv. Phys. Sci.)			

Any classes that are not listed on the weighted grade scale are considered "1.0" in weight and will receive points normally awarded on a regular (non-weighted) 11.0 grade scale. Additional classes that are added to the curriculum or revisions of the above weighted grade scale must first receive recommendation and approval from the weighted grade scale committee. Final approval for any weighted grade scale changes must be made by the Stanberry R-II School Board.

How the Stanberry R-II High School Weighted Grade Scale functions:

<u>11.0 Grade Scale</u> 11.0 = A 10.0 = A- 9.0 = B+ 8.0 = B 7.0 = B- 6.0 = C+ 5.0 = C 4.0 = C- 3.0 = D+ 2.0 = D 1.0 = D- 0.0 = F	Stanberry R-II High School students receive points for each semester letter grade they earn; these points are averaged together to determine cumulative grade point averages (GPA) which establish class rank. For example, if a student earns an "A" in Biology, it would be worth 11.0 points when averaged for cumulative GPA since this class would be considered at "1.0" weight on the above scale. The 11.0 points for this "A" is then multiplied by its class weight (1.0) to receive a total point accumulation of 11.0. This 11.0 point total is then added when figuring cumulative GPA. Language Arts IV, however, is weighted "1.3" on the above scale. If a student earns a "B" [worth 8.0 points on the regular (non-weighted) 11.0 scale], this 8.0 point total is then multiplied by its class weight (1.3) to receive a weighted grade scale total point accumulation of 10.4. This 10.4 total is then added when figuring cumulative GPA.
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Stanberry R-II Regular (Non-Weighted) Grade Scale:

96 – 100 = A	80 – 83 = B-	67 – 69 = D+
90 – 95 = A-	77 – 79 = C+	63 – 66 = D
87 – 89 = B+	73 – 76 = C	60 – 62 = D-
84 – 86 = B	70 – 72 = C-	Below 60 = F

Stanberry R-II High School Graduation Requirements

A student must fulfill the following to satisfy specific state legal requirements, as well as local requirements, in order to be graduated from Stanberry High School. State mandated graduation requirements were approved by the State Board of Education in October of 2005. Furthermore:

- A. To receive a Stanberry R-II High School diploma, a student must complete eight semesters of attendance during grades nine and above and earn a minimum of 24 units of credit in an educational program. This program should be cooperatively planned by the student, the student’s parent(s)/guardian(s), and the school to meet the individual needs of the student. Additional information about high school classes and local requirements can be found in the 9-12 Course Description Guide. This educational program shall consist of at least the minimum units of credit in the following areas:

	Units
Communication Arts	4.0
Social Studies	3.0
Science	3.0
Mathematics	3.0
Health/Keyboarding*	1.0
Personal Finance/Bus Tech*	1.0
Fine Art	1.0
Physical Education	1.0
Electives	7.0
Total	24.0

*Local requirements. Both of these, along with Personal Finance, will fulfill the State’s requirement for 1 unit of a Practical Art and add .5 units of credit toward the 24 needed for graduation.

- B. It is strongly recommended that all students attend high school for a total of eight semesters. However, the eight semesters of attendance may be waived by the Board if a student earns a minimum of 24 units of credit during grades nine and above in an educational program that should be cooperatively planned by the student, the student’s parent(s)/guardian(s), and the school to meet the individual needs of the student.
- C. The Stanberry BOE shall reserve the right to waive course requirements in special circumstances.

School Flex Program (BP 2525)

To be eligible to participate in the School Flex Program, an eligible student must:

- Complete an application available with the counselor.
- Attend school a minimum of two instructional hours per school day within the District.
- Pursue a timely graduation.
- Provide evidence of college or technical career educational enrollment and attendance, or proof of employment and labor that is aligned with the student's career academic plan developed by the District.
- Refrain from being expelled or suspended while participating in the School Flex Program.
- Pursue course and credit requirements for a diploma.
- Maintain a ninety-five (95%) attendance rate.

SHS Selection Process for the North Central Area Vocational-Technical School

Selection for the Stanberry R-II District's students who will attend the North Central Area Vocational-Technical School (NCAVTS) at Bethany, Missouri, will be dependent upon a variety of areas.

Each Stanberry applicant will be evaluated in the following areas:

1. Four-year plan (review of applicant's plans since their freshman year).
2. Desire to complete the second year of a specific NCAVTS program.
3. Desire to complete a one-year NCAVTS program as a senior.
4. Attendance of Vocational Awareness Day at NCAVTS during the spring of the applicant's sophomore year.
5. Eleven Units of credit by their sophomore year.
6. Seventeen Units of credit by their junior year.
7. Attendance

Behavioral Expectations

The discipline code set out in this regulation is intended to be illustrative but not an exclusive listing of acts of misconduct and the consequences for each. Misconduct which is not specifically listed in this regulation may be deemed to warrant discipline up to and including expulsion following provision of all due process procedures. In addition, the disciplinary consequence listed for each offense may be increased or decreased by the Administration or the Board of Education due to mitigating circumstances.

Copies of the regulation as well as the District's corporal punishment policy will be provided to each student at the beginning of each school year upon request. Copies of these documents will be also be available for public inspection during normal business hours in the Superintendent's office. (BP 2670)

1. Possession or presence under the influence of a controlled substance (suspicion) or substance represented to be a controlled substance while at school, on the school playground, on the school parking lot, on a school bus or at a school activity, whether on or off school property (including counterfeit drugs or drug-related paraphernalia.) In addition, this includes prescription medication without a valid prescription for such medication on school premises or on a school bus.

First Offense: 11-180 days out-of-school suspension, notification to law enforcement officials.

Subsequent Offense: Expulsion, notification to law enforcement officials.

2. Sale or distribution of a controlled substance or substance represented to be a controlled substance (including unauthorized prescription drugs, counterfeit drugs, or drug related paraphernalia).

First Offense: 11-180 days out-of-school suspension, notification to law enforcement officials.

Subsequent Offense: Expulsion, notification to law enforcement officials.

3. Assault of Student-Use of physical force with the intent to do bodily harm.

First Offense: In school suspension, 1-180 days out of school suspension, or expulsion, notification to law enforcement officials.

Subsequent Offense: 11-180 days out of school suspension, or expulsion, notification of law enforcement officials.

4. Assault of Staff Member-Use of physical force with intent to do bodily harm

First Offense: 1-180 days out of school suspension, or expulsion, notification to law enforcement officials.

Subsequent Offense: 11-180 days out of school suspension, or expulsion, notification of law enforcement officials.

5. Possession of a Firearm or Weapon on school premises (BP 2620)

First Offense: (Cannot be less than one-year suspension however suspension can be modified if deemed by Superintendent and BOE) (Students that have an IEP developed by the special services staff can appeal the suspension to the superintendent) Law enforcement and/or juvenile office will be notified.

Subsequent Offense: (Cannot be less than one-year suspension) (Students that have an IEP developed by the special services staff can appeal the suspension to the superintendent) Law enforcement will be notified.

6. Possession of or presence under the influence of alcohol while at school, on the school playground, on the school parking lot, on a school bus or at a school activity, whether on or off school property as provided for by the school policy for activities.

First Offense: 1-10 days out-of-school suspension

Subsequent Offense: 1-180 days out-of-school suspension, expulsion.

7. Arson-Intentionally causing or attempting to cause a fire or explosion

First Offense: 11-180 days of out-of-school suspension or expulsion, law enforcement and/or juvenile office will be notified.

Subsequent Offense: Expulsion, notification to law enforcement officials.

8. Inappropriate Sexual Conduct- Refer to Policy and Regulation 2130-Harassment

Physical touching of another student in the area of the breasts, buttocks, or genitalia

First Offense: In-School Suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Use of sexually intimidating language, objects, or pictures

First Offense: In-School suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Indecent Exposure—Includes display of buttocks and genitalia in a public location

First Offense: In-School suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

9. Harassment (BP/R 2130)

First Offense: Principal/Student conference and/or detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: In-School suspension, 1-180 days out-of-school suspension, or expulsion.

10. Threatening Language- Use of verbal threats to do bodily harm

First Offense: Principal/Student conference and/or detention, In-School suspension, 1-180 days out-of-school suspension, or expulsion,

Subsequent Offense: In-School suspension, 1-180 days out-of-school suspension,

11. Extortion-Verbal threats or physical conduct designed to obtain money or other valuables

First Offense: Principal/Student conference and/or detention, In-School suspension, 1-10 days out-of-school suspension, or expulsion.

Subsequent Offense: Principal/Student conference and/or detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

12. Fighting-Physically striking another in a mutual contact as differentiated from an assault

First Offense: Principal/Student conference and/or detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: 1-180 days out-of-school suspension, or expulsion.

13. Disruptive Behavior-Conduct which has intentional effect of disturbing education

First Offense: Principal/Student conference and/or detention, In-school suspension,

Subsequent Offense: Detention, In-school suspension, 1-90 Days out-of-school suspension

14. Theft-Non-consensual taking or attempt to take the property of another

First Offense: In-school suspension, or 1-180 days out-of-school suspension, possible notification to law enforcement officials.

Subsequent Offense: 11-180 days out-of-school suspension or expulsion, notification to law enforcement officials.

15. Vandalism-Intentional damage or attempt to damage property belonging to the staff, students, or the District

First Offense: Restitution, Principal/Student conference and/or detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion, possible notification to law enforcement.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion, notification to law enforcement.

16. Truancy-Absent from school or leaving the building during any session without authorization

First Offense: Principal/Student conference and/or detention, in-school suspension, 1-10 days out-of-school suspension

Subsequent Offense: 1-3 days In-school suspension or Out-of-school suspension

17. Defiance of Authority-Refusal to obey directions or defiance of staff authority

First Offense: Principal/Student conference and/or detention, in-school suspension, 1-10 days out-of-school suspension

Subsequent Offense: Detention, In-school suspension, 1-180 Days out-of-school suspension

18. Improper Displays of Affection-Consensual kissing, fondling, or embracing

First Offense: Principal/Student conference and/or detention, In-School suspension

Subsequent Offense: Principal/Student conference and/or detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

19. Indecent Exposure-Includes display in public location of breasts, buttock, and genitals

First Offense: In-School suspension, 1-10 days out-of-school suspension

Subsequent Offense: 5-180 days out-of-school suspension, expulsion.

20. Use of Obscene or Vulgar Language - Language, which depict sexual acts, human waste, and blasphemous language

First Offense: Principal/Student conference and/or detention, In-school suspension

Subsequent Offense: Detention, In-school suspension, 1-180 Days out-of-school suspension

21. Possession or use of tobacco or tobacco products, to include vaping, e-cigarettes, etc.

Possession:

First Offense: Student/Principal conference, ISS

Subsequent Offense: ISS, 1-10 days out of school suspension

Usage:

First Offense: Student/Principal conference, ISS

Subsequent Offense: ISS, 1-10 days out of school suspension

22. Disruptive Speech or Conduct-Use of hate language to demean other persons due to the race, gender, disability, natural origin, or religious beliefs. This provision also includes conduct, verbal, written, or symbolic speech, which materially and substantially disrupts class, school activities, transportation, or school functions.

First Offense: Principal/Student conference and/or detention, In-school suspension, or 1-10 days out-of-school suspension

Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Private, State and Federal Programs Administration

Title 1 Parent Notification of Teacher Qualifications

NOTIFICATION OF TEACHER QUALIFICATIONS

Dear Parent or Guardian:

Our district is required to inform you of certain information that you, according to the No Child Left Behind Act of 2001 (Public Law 10-110) have the right to know.

Upon your request, our district is required to provide to you, in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualifications or licensing criteria have been waived.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition the information that you may request, the District will provide to you individually:

- Information on the achievement level of your child in each of the state academic assessments as required under this part; and
- Timely notice that your child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

Stanberry R-II School District

Adopted May, 2003

Student Educational Records

FERPA Notice of Designation of Directory Information

NOTICE OF DESIGNATION OF DIRECTORY INFORMATION

Dear Parents and Guardians:

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Stanberry R-II School District, with certain exceptions, obtains your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Stanberry R-II School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Stanberry R-II School District to include this type of information from your child's educational records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Stanberry R-II School District to disclose directory information from your child's educational records without your prior written consent, you must notify the District in writing by 10 days of the district's public notice. Stanberry R-II School District has designated the following information as directory information:

[THE FOLLOWING ARE SUGGESTED INCLUSIONS. IF A DISTRICT WISHES TO ADD OR DELETE, IT SHOULD CONSULT WITH ITS LEGAL COUNSEL.]

- | | |
|---------------------|--|
| ▪ Student's name | ▪ Grade Level |
| ▪ Address | ▪ Participation in officially recognized activities and sports |
| ▪ Telephone listing | |
| ▪ Photograph | ▪ Weight and height of members of athletic |

- Date and place of birth
- Dates of attendance

Stanberry R-II School District
October, 2016

teams

- Degrees, honors and awards received

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Nondiscrimination and Student Rights**Searches by School Personnel**

School lockers and desks are the property of the Board of Education and are provided for the convenience of students, and as such, are subject to periodic inspection without notice, without student, and without a search warrant. The lockers and desks may be searched by school administrators or staff who have a reasonable suspicion that the lockers or desks contain drugs, alcohol, material of a disruptive nature, stolen properties, weapons, items posing a danger to the health or safety of students and school employees, or evidence of a violation of school policy. In addition, the Board of Education authorizes the use of trained dogs to sniff lockers or other school property to assist in the detection of the presence of drugs, explosives, and other contraband.

Students or student property may be searched based on reasonable suspicion of a violation of District rules, policy or state law. Reasonable suspicion must be based on facts known to the administration, credible information provided or reasonable inference drawn from such facts or information. The privacy and dignity of students shall be respected. Searches shall be carried out in the presence of adult witnesses, if such witnesses are available. Students may be asked to empty pockets, remove jackets, coats shoes and other articles of exterior clothing for examination if reasonable under the circumstances.

No employee shall perform a strip search of any student. The exception to this would be if a school administrator reasonably believes that a student possesses a weapon, explosive, or substance that poses an imminent threat of physical harm to himself or another person, and if a commissioned law enforcement officer is not immediately available. Strip searches may be conducted by, or under the authority of, a commissioned law enforcement officer.

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on school premises may be searched if a school administrator has reasonable suspicion to believe that illegal, unauthorized or contraband items, or evidence of a violation of school policy is contained inside the vehicle.

Law enforcement officials shall be contacted if the search produces a controlled substance, drug paraphernalia, weapons, stolen goods or evidence of a crime, in any case involving a violation of law when a student refuses to allow a search, or where the search cannot safely be conducted. Parents may also be contacted. A student who refuses to submit to a search may be appropriately disciplined by school officials.

Discipline**Bullying**

The District is committed to maintaining a learning and working environment free of any form of bullying or intimidation. Bullying is strictly prohibited on school grounds, or school time, at a school sponsored activity or in a school related context. Bullying is the intentional action by an individual or group of individuals to inflict intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying may consist of physical actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting acts of bullying.

Cyberbullying means bullying as defined above through the transmission of a communication including, but not limited to, a message, text, sound, or image by means of an electronic device including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager. The District may prohibit and discipline for cyberbullying that originates on any District campus or at a District activity if the electronic communication was made using the school's technological resources, if there is a sufficient nexus to the educational environment, or if the electronic communication was made on the District's campus or at a District activity using the student's own personal technological resources. Further, students who engage in significant acts of misconduct off campus which materially and adversely impact the education of District students will be subject to discipline.

Bullying, as defined in this policy, is strictly prohibited. Students are encouraged to report any incident of bullying which they have witnessed or incurred, by contacting their building principal. District employees are required to report any instance of bullying of which the employee has witnessed within two (2) school days of the occurrence. Employees shall report the occurrence to the building principal, who is the person the District designates to receive reports of incidents of bullying. A principal who receives a report of an incident of bullying shall initiate an investigation into the allegations within two (2) school days of receipt of the report. The principal may assign other employees to assist in the investigation, or request that the superintendent assign an outside investigator. The investigation shall be completed within ten school days from the date of the written report of bullying unless good cause exists to extend the investigation. No employee or student who reports an act of bullying shall be subject to reprisal or retaliation for making such a report. Any person who engages in reprisal or retaliation against an employee or student who reports an act of bullying shall be subject to disciplinary action.

Students who are found to have violated this policy will be subject to consequences depending on factors such as: age of student(s), degree of harm, severity of behavior, number of incidences, etc. Possible consequences to a student for a violation of this policy include: loss of privileges, classroom detention, conference with teacher, parents contacted, conference with principal, in-school suspension, out-of-school suspension, expulsion and law enforcement contacted.

The District shall give annual notice of the policy to students, parents or guardians, and staff. This policy shall be included in all student handbooks. This policy shall also be posted on the District's web page (as a Board policy) and a copy shall be placed in the District Administrative Office.

The District shall provide information and appropriate training to District staff who have significant contact with students regarding the policy. All staff with significant student contact shall be trained on the requirements of this policy on an annual basis.

The District shall provide education and information to students regarding bullying, including information regarding this policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to address bullying, including student peer-to-peer initiatives to provide accountability and policy enforcement for those found to have engaged in bullying, reprisal, or retaliation against any person who reports an act of bullying. The District shall instruct its school counselors, school social workers, licensed social workers, mental health professionals, and school psychologists to educate students who are victims of bullying on techniques for students to overcome bullying's negative effects. Such techniques include but are not limited to, cultivating the student's self-worth and self-esteem; teaching the student to defend himself or herself assertively and effectively; helping the student develop social skills or encouraging the student to develop an internal locus of control. District administrators will implement programs and other initiatives to address bullying, to respond to such conduct in a manner that does not stigmatize the victim, and to make resources or referrals available to victims of bullying.

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PROHIBITION AGAINST HARASSMENT, DISCRIMINATION AND RETALIATION (Board Policy 1300)

The District is committed to maintaining an educational and workplace environment that is free from discrimination, harassment, and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. The District is committed to providing equal opportunity in all areas of education, recruiting, hiring, retention, promotion and contracted service.

In its programs and activities, the District does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, gender identity, disability, age, genetic information, or any other characteristic protected by law and as required by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990, and state law. In addition, the District provides equal access to the Boy Scouts of America and other designated youth groups. Further, no person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination based on the above listed characteristics under a school nutrition program for which the District receives federal financial assistance from the U.S. Department of Agriculture (USDA Food and Nutrition Service).

This Policy governs the District's compliance with the laws identified above, outside of Title IX. The following person is designated and authorized as the District's Compliance Officer to coordinate compliance with the laws identified above (outside of Title IX), including to handle inquiries or complaints regarding the District's non-discrimination policies:

Superintendent Dr. John Davison
610 N. Park Street, Stanberry, MO 64489
(660) 783-2136
jdavison@stanberryschools.org

A complaint by students, employees, parents, and patrons of the District alleging harassment, discrimination, or related retaliation based on a protected classification under the laws identified above (outside of Title IX) should be filed in accordance with the procedures outlined in Regulation 1300. A complaint regarding sexual harassment or related retaliation of a student or employee under Title IX and that is alleged to have occurred on or after

August 14, 2020, should be filed in accordance with the procedures outlined in Regulation 1301. A complaint regarding the identification, evaluation, educational program, or placement of a child with a disability under Section 504 should be filed in accordance with the procedures outlined in Regulation 2110.

Stanberry R-II Schools

PUBLIC NOTICE

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Stanberry R-II School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation/intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Stanberry R-II School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Stanberry R-II School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision for FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Stanberry R-II School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed at the school during regular school hours.

This notice will be provided in native languages as appropriate.

Rev. September 14, 2007



Stanberry R-II/ Jarnik Transportation Bus Referral

Student's Name:	Date:	Time of Incident:	<input type="checkbox"/> AM <input type="checkbox"/> PM
Driver's Name:	Route Number:	School:	

Interventions Prior to Referral	Behaviors Referred to School
<input type="checkbox"/> Re-teaching of expectations <input type="checkbox"/> Seat change <input type="checkbox"/> Conference with student <input type="checkbox"/> Assigned seat / where: <input type="checkbox"/> Seat partner / who: <input type="checkbox"/> Other – please detail:	<input type="checkbox"/> Not following driver directions <input type="checkbox"/> Bullying (same day notice to school office) <input type="checkbox"/> Eating <input type="checkbox"/> Fighting <input type="checkbox"/> Physical contact – pushing, hitting, kicking <input type="checkbox"/> Safety violation – circle violation: Standing or switching seats while bus in motion Part of body in bus aisle Any part of body out window Disruptive behavior <input type="checkbox"/> Instigating or participating in _____ <input type="checkbox"/> Other – please detail below:
Others Involved in Incident: <input type="checkbox"/> None <input type="checkbox"/> Peers <input type="checkbox"/> Bus Aide <input type="checkbox"/> Driver <input type="checkbox"/> Unknown <input type="checkbox"/> Other	
Incident details: 	

- 1st Offense: Parent Contacted by Bus Company
- 2nd Offense: Parent Contacted by Bus Company
- 3rd Offense: Parent Contacted/5-day Suspension from bus
- 4th Offense: Suspended from bus for the remainder of the school year

*Severe bus misconduct can result in a bus suspension regardless of offense number

Communication Details: The bus company will give the student the white copy/yellow copy and the bus company will notify parents/guardians of the incident. The parents/guardians will sign and return the yellow copy back to the bus driver and it will be given to the school. The white copy may be kept by the parents/guardians for their records.

Parent Signature

Student Signature

Administrator: _____

Date: _____ Time: _____

White: Parent copy

Yellow: School District

Pink: Bus Company



Stanberry R-II School District
Notice of Suspension (ISS)

School: Stanberry HS/JH/ Elementary
Student Name:
Parent/Guardian:

Date of Incident: _____
Grade: Birth Date:
Address:
Telephone:

Reason(s) for ISS:

Number of Days in ISS: _____

Dates: _____

IEP(circle one) Yes No

504(circle one) Yes No

IF YES, PARENTS WILL BE PROVIDED PROCEDURAL SAFEGUARDS.

STUDENT INSTRUCTIONS/AGREEMENT FOR IN-SCHOOL SUSPENSION

1. Report to the designated ISS Room the days that you are assigned to ISS.
2. Teachers will send assignments to ISS, so bring books and study materials prepared to work.
3. During your stay in ISS you will not be allowed to leave the room; this also includes lunch period, and you will eat in the ISS room.
4. Students are to comply with the rules and guidelines set up by the ISS Teacher.
5. IF YOU ARE ABSENT on a day you are assigned to ISS, your ISS assignment will be extended the number of days that you are absent.
6. A student suspended from school in-house or out-of-school will not be permitted to participate in extra curricular or co-curricular activities while on suspension. Students are allowed to attend practice, but not contests. He/She may become eligible following his/her first day back in regular class.
7. Cell Phones will be collected and secured until the end of the day.
8. It is agreed that during my stay in ISS I will study to the best of my ability. I will not sleep, talk, listen to music, eat (except during lunch) or exhibit any disruptive behavior.
Any pass I receive will only be to the restroom.
9. Removal from ISS may result in OSS and the ISS day repeated.

It is my understanding that any violation of these terms may result in additional day(s) of ISS.

Student

Principal



Stanberry R-II School District
Notice of Suspension (OSS)

School: Stanberry HS/JH/ Elementary
Student Name: _____
Parent/Guardian: _____

Date of Incident: _____
Grade: _____ Birth Date: _____
Address: _____
Telephone: _____

Reason(s) for Suspension

Number of days suspended _____ May return on _____

Total days suspended for the year (including this suspension) _____

Conditions for returning to school: (Please check one)

____ Parent/Student, Administrator Conference

____ A meeting must be held with Dr. Davison, Superintendent, before the student may return to School. Parent must call Stanberry District Office 816-671-4006 to set up an appointment.

____ Other _____

School Administrator: Send a copy of this form to the Superintendent and a copy to the parent.

Student with a 504 (circle one): YES NO

Special Education Student (circle one): YES NO * IF YES, PARENTS WILL BE PROVIDED PROCEDURAL SAFEGUARDS.

1. Go directly home after school (if we have not made other arrangements with your parents or guardian) and report the circumstances of your suspension to parent or guardian as soon as possible.
2. You are not to be on school grounds of any school, including parking lots, while under suspension without approval. Suspension from school excludes you from participation in and attendance at school activities. In the event you are on school grounds, additional time may be given.
3. Following due process, you have the right to appeal this suspension. If you desire to do so, please contact the undersigned administrator.
4. When your suspension has ended, report to the school office for re-admittance to school.
5. If your appointment falls on a day when school is canceled (snow day, etc.), parent will need to call to set up an appointment at earliest convenience.
6. In the event that the suspension includes the last five days of school or is carried over into the next school year, the student will not be permitted to attend summer school that year.

Student

Principal